

LOOP GENERAL MEETING MINUTES

May 3rd, 2016

Call to Order: Crystal Monsess

Time: 4:37 p.m.

In Attendance: Emily Friestad, Mrs. Dike, Janet Long, Meghan Seiberlich, Natalie Wallin, Crystal Monsess, Brooke Jacobs, Cheryl Harvey, Sally Wallin, Mrs. Doorn, and Miss. Zielske.

Secretary's Minutes: Motion to approve April general meeting minutes by Brooke Jacobs; 2nd by Emily Friestad. Motion carried.

Treasurer's Report: Cheryl provided: Fund balances as of May 3rd were \$11,496.82 for general and \$2,899.84 for technical. Motion to approve treasurer report by Sally Wallin; 2nd by Brooke Jacobs. Motion carried.

Old Business:

1. Teacher Items:

- a. **Remaining monies:** Cheryl Harvey will comprise a list of those whom have not spent their allowance and send it as a reminder.
- b. **Teacher wish list:** The teachers in K-4th hallway have been budgeted \$200 to spend as they choose.

2. **Teacher Appreciation Week:** Jen Slivka is chairing the committee of teachers appreciation week. Sally Wallin has sent her a list of volunteers who would like to assist. Jen has secured a massage for any of the teachers who would like one, and asked if LOOP would provide a \$50 tip for the masseuse. A motion was made by Brooke Jacobs to approve the tip, and 2nd by Sally Wallin. Motion carried.

3. **8th Grade Graduation:** T-shirts are in the works and everything is coming along as scheduled. It has been requested that instead of Subway, we provide pizza instead as the students prefer it.

4. **Field Day:** Sally Wallin has reserved the inflatables from Big Daddys. We will be having the large slide, the obstacle course, and the dunk tank as usual. The cost is \$600. Mr. McKinney will contact volunteers to assist during field day. We will provide water bottles and Brooke Jacobs will secure the Dilly Bars.

5. **Financial Program:** Brooke Jacobs has purchased QuickBooks to be installed on the LOOP computer. Brooke and Cheryl Harvey will work together with Meghan Seiberlich to familiarize her with the new program.

New Business:

1. Walk-a-thon

- a. **Winning class trip:** A potential date has been set for May 17th for the sixth grade class to take their trip to Perfection Park.

- b. T-Shirts:** We would like assign each class a color and order t-shirts accordingly. It was discussed that with the potential of having the community involved, we offer grey shirts for purchase to the general public. We could then order sooner if the shirts didn't have to include sponsors names/logos. Instead, we discussed the possibility of purchasing a banner to display all sponsorship.

Comments/Questions: Mrs. Doorn requested that the Walk-a-thon date be moved to September. When we discussed the 2016-2017 date after the initial event, it was decided that we should keep it the first week of October as to not interfere with the busy start of school and other events going on.

Lisbon Grade School is purchasing the remainder of concession candy at our cost.

Cartridges for the new photo printer have been ordered to accommodate the need for a grey cartridge.

Lisbon Grade School has received a check for \$338 from Box Tops.

Adjournment: Motion to adjourn by Sally Wallin; 2nd by Emily Friestad. Meeting was adjourned at 5:30 p.m.